



# CONGRESSMAN MICHAEL E. McMAHON

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## Service Academy Nomination Application Packet



Congressman Michael E. McMahon  
Attn: Randie Vitucci  
265 New Dorp Lane, 2<sup>nd</sup> floor  
Staten Island, NY 10306

For more information or questions on the applications please call 718-351-1062.

This packet is also available on Congressman McMahon's Website  
[www.mcmahon.house.gov](http://www.mcmahon.house.gov)



## CONGRESSMAN MICHAEL E. MCMAHON

### Application Procedure

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*Note to applicant:* It is the responsibility of each applicant to initiate a pre-candidate file at each Academy to which they are seeking a nomination. Addresses, phone numbers and website information for the Academies are provided below. You must be accepted separately by the Academy in addition to receiving a nomination in order to attend.

- 1. Application Form** -- Complete application form and attach a photograph.
- 2. Letters of Recommendation** -- Ask your high school counselor or principal to provide a letter of recommendation as well as two others, such as a math or science teacher, coach, employer, or someone who knows you well. **HAVE THESE PERSONS SEND THE LETTERS TO YOU IN SEALED ENVELOPES WITH THEIR SIGNATURES ACROSS THE SEAL.**
- 3. Transcripts** -- Ask your counselor or principal for a copy of your transcript. Make sure the transcript includes your course listings and grades through the end of your junior year, current G.P.A. and class rank (if provided by your high school), and SAT/ACT scores. **THE OFFICIAL TRANSCRIPT SHOULD BE RETURNED TO YOU IN A SEALED ENVELOPE WITH A SIGNATURE ACROSS THE SEAL.** (\*If your school does not provide transcripts directly to students, have the transcript sent directly to the Staten Island Office address below with a note reflecting that policy.)
- 4. Standardized Test Results** -- Many transcripts will include copies of your SAT or ACT scores. If so, this is sufficient and you need not send in separate score results, unless you have updated scores.
- 5. DEADLINE** -- Completed application packets **must** be received by **October 31, 2010.**  
**No Exceptions!** Send all requested information to:

**Congressman Michael E. McMahon**

ATTN: Randie Vitucci  
265 New Dorp Lane  
Staten Island, NY 10304

**U.S. Naval Academy**

Director of Candidate Guidance  
Annapolis, MD 21402-5019  
1(888)249-7707  
[www.usna.edu](http://www.usna.edu)

**U.S. Military Academy**

Director of Admissions  
West Point, NY 10996  
1(800)822-ARMY  
[www.usma.edu](http://www.usma.edu)

**U.S. Air Force Academy**

Director of Admissions  
Colorado Springs, CO 80840  
1(800)443-9266  
[www.usafa.edu](http://www.usafa.edu)

**U.S. Merchant Marine Academy**

Admissions Office  
Kings Point, NY 11024  
1 (866) KINGSPT  
[www.usmma.edu](http://www.usmma.edu)



## CONGRESSMAN MICHAEL E. MCMAHON'S UNITED STATES SERVICE ACADEMY NOMINATIONS

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### 2010 SCHEDULE

<b>May 1</b>	Application process begins
<b>October 31</b>	<b>DEADLINE FOR SUBMISSION OF COMPLETED PACKET</b> <i>All required information should be sent in ONE envelope and must be received by this date.</i>
<b>November-December</b>	Review of completed packets and nomination interviews scheduled.
<b>Mid December*</b>	Nominee notification by mail begins

\*Reminder: You must apply to the individual Academy by December.

### CHECKLIST FOR CANDIDATES

- Application form completed**
- Photograph attached to application form.**
- Three letters of recommendation** in sealed envelopes with signatures across the seals.
- High school transcript** in sealed envelope with school official's signature across the seal.



**CONGRESSMAN MICHAEL E. MCMAHON'S  
UNITED STATES SERVICE ACADEMY NOMINATIONS**

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**ALL CORRESPONDENCE RELATED TO ACADEMY NOMINATIONS SHOULD BE SENT TO:**

Congressman Michael E. McMahon  
ATTN: Randie Vitucci  
265 New Dorp Lane  
Staten Island, NY 10304

All Questions should be directed to: (718) 351-1062